



FOOD/ALCOHOL VENDOR AGREEMENT

Due to city regulations regarding permits, agreements must be submitted prior to August 1st
Attendance Estimate: 2,500

FOOD VENDORS

Food vendors at Foodstock will have the opportunity to sell any variety of food prepared off site at our event from 11 am-8 pm.

- Food Passes will be given to our event sponsors (two meal vouchers) and our volunteers (one meal voucher) that they can redeem at their choice of vendor.
- All other food sales at your vendor booth will go directly to you.
- **City Requirements**
 - Every food vendor must possess a current **Columbia Business License**.
 - Vendors need to submit a **copy of your current insurance, naming the City of Columbia and Serve It Up CoMo as additional insured**.
 - The Health Department will conduct an on-site inspection. **You will be responsible for the \$30 fee.**
- There will be no power in the field on site, but vendors are allowed to bring generators for their own source of power.
- Location:
 - Food vendors will be located at the East end of the Corporate Lake field along John Garry Drive.
 - 30 minute loading and unloading parking will be located along John Garry Drive at our East exit.
- Food Allergies
 - It is your responsibility for your staff to be well-educated on the allergens that may be contained in your food if a customer inquires.
- You may have a tip jar, and are welcome to donate a portion or all tips back to the event if you choose!

ALCOHOL VENDORS

Alcohol vendors at Foodstock will have the opportunity to sell any variety of drinks brought to the site including wine, canned beer, draft beer, & mixed drinks (NO GLASS CONTAINERS). Vendors will also provide free drinks to sponsors who are Drink Pass holders who will get two free drinks mix-and-match from various alcohol vendors.

- ALL other drink sales at vendor bar will go directly to vendor.
- Permits & Licenses
 - Every alcohol vendor must obtain a **Temporary Caterer's Permit.**
 - Every alcohol vendor must possess a current **Columbia Business License.**
- There will be no power in the field on site, but vendors are allowed to bring generators for their own source of power.
- Location & Display
 - Alcohol vendors will be located together in the same 20x40 tent with 1 vendor facing outwards at each end, and 2 vendors facing forward along the front side of the tent for a total of 4 vendors. There will be a shared space to set up coolers/kegs/equipment in the center of the tent.
 - Each vendor will be allotted space for up to 2 8' tables. **We cannot provide tables.**
 - 30 minute loading and unloading will be available along John Garry Drive at the East event exit.
- You may have a tip jar, and are welcome to donate a portion or all tips back to the event if you choose!

Contact Name: _____

Restaurant or Organization: _____

Email: _____ Phone: _____

Do you possess a current Caterer's Permit? Yes No

Do you possess a current Columbia Business License or a temporary license for August 21st? Yes No

(ALCOHOL VENDORS) Have you secured a Columbia Picnic License for August 21st?
Yes No

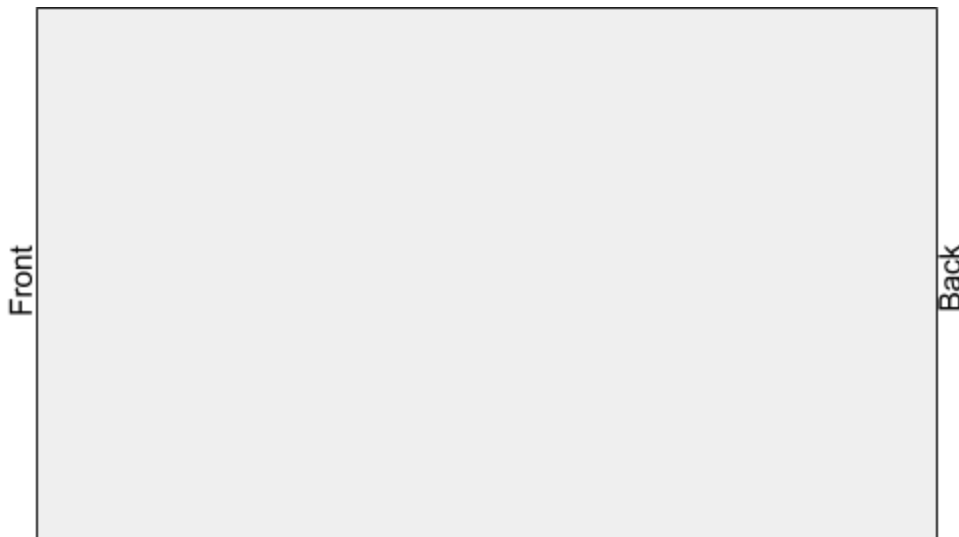
(FOOD VENDORS) Provide a basic written version of your menu & pricing *or attach a photo* with your agreement:

(FOOD VENDORS) Please describe the 3 oz. + sample food item you plan on bringing for Food Pass holders:

(ALCOHOL VENDORS) Provide a list of drinks you plan on serving & pricing *or attach a photo* with your agreement:

Food Vendor Booth Space

Our vendors will be provided with a 10'x20' space to set up all catering and event materials. A



basic hand drawn blueprint of your setup will help us place you at our event.

Provide additional information or needs for your booth location:

Fee Options (choose one or both for six great causes!):

- \$300 flat fee
- OR-
- 20% of food/drink sales - based on sales documentation following the event

Payment Options:

- Send invoice to address above

- Check enclosed (written to Serve It Up CoMo)

I agree to pay Serve It Up CoMo the amount of the chosen fee option to sell food/alcohol at Foodstock on Monday, August 21st, and to provide free sample food or alcohol to Food and/or Drink Pass holders (detailed above).

I will set up between 8 am and 10 am to be ready to serve by 11 am. I will serve until the fireworks show begins at 8 pm and will not depart early.

Signature: _____

Please scan and email or mail this completed form to:

Serve It Up CoMo
PO Box 30531
Columbia, MO 65205

Or getinvolved@servecomo.org

Call/text Molly McMillan at 816-769-9487 with any further questions!